



## **Enrolment – VIPSKILLS Summer School (Virtual and Intensive Course Developing Practical Skills of Future Engineers (VIPSKILLS) Erasmus+)**

### **§ 1 General Information**

1. The following regulations apply to students enrolling VIPSKILLS Summer School within the 2017 year, implemented within the framework of the Project „Virtual and Intensive Course Developing Practical Skills of Future Engineers”.

2. VIPSKILLS project is co-financed by the European Union within the framework of the Erasmus+ Programme, Action 2. Strategic Partnerships.- Cooperation for Innovation and the Exchange of Good Practices that is implemented by Bialystok University of Technology and partners: University of Cordoba, Vilnius College of Technologies and Design, PZiTb (Polish Association of Civil Engineers).

3. The aim of VIPSKILLS Summer School is complementing studies with modern solutions in area of constructions, HVAC systems and renewable energy sources and preparing students to work in the demanding international labor market.

### **§ 2 Organization of Summer School**

1. Summer School shall include 3 parts:  
- 2 weeks in Bialystok Poland (BUT) 2-15.07.2017,  
- 2 weeks of e-learning 17-28.07.2017,  
- 2 weeks in Belmez/Cordoba Spain (UCO) 3-16.09.2017.

2. Participation in classes is free of charge.

3. Students shall be obligated to take part in all obligatory activities (lectures, workshops, projects, laboratories, trips to companies, e-learning), while elective activities shall be voluntary to participate.

4. Summer School shall be organized for 24 students (8 from each HEI participating in VIPSKILLS project).

5. Accommodation, travel and at least HB for students going abroad will be provided by the host HEI.

### **§ 3 Enrolment process**

1. Enrolment process starts 15th of February 2017 and finishes 29th of March 2017.

3. Information about the Summer School and VIPSKILLS project is available on the project website [www.vipskills.pb.edu.pl](http://www.vipskills.pb.edu.pl) and websites of HEIs.

4. For participation in the Summer School are eligible students from different faculties, while the priority shall have students who finished at least four semesters of 1st level study :

- BUT - Environmental Engineering (Faculty of Environmental and Civil Engineering)
- UCO- Civil Engineering, Energetic and Mining Resources Engineering (School of Engineering Sciences of Belmez),
- VTDK - Renewable Energy (Technical Faculty) and Building Engineering (Civil Engineering Faculty).

4. Knowledge of English at a level enabling communication is necessary. All classes shall be given in English.

5. At each HEI its Coordinator shall be responsible for a proper enrolment process.

6. Enrolling procedure

- registration on [www.vipskills.pb.edu.pl](http://www.vipskills.pb.edu.pl).

- filling the Application Form (that shall be sent to participant's e-mails after registration and/or available in Coordinators Offices),

- delivering filled and signed Application Form with documents that support information included in this Form (copies of certificates, diplomas etc.) to the HEI Coordinator

7. Selection procedure:

7.1. Each HEI shall set up a the Qualifying Committee, including at least Team Coordinator and 2 teachers. Qualifying Committee members shall be established according to HEIs internal rules.

7.2. The Qualifying Committee shall deliver list of candidates to Summer School taking into account all students who complied with the requirements set out in § 3 4-6.

7.3. The Qualifying Committee shall consider all applications and will make a decision on eligibility. The ranking list shall be delivered based on:

- English knowledge,
- Previous academic results,
- Student's activities, work experience,
- Additional information from application and/or interview with the candidate.

Detailed information shall be given by HEIs and available at their webpages.

7.4. Students will have the right to appeal according to HEI internal rules within 2 days of the date of announcing the final list of candidates qualified to mobility within the VIPSKILLS Project, Erasmus + Programme.

7.5. Students qualified to participation in Summer School shall be obligated to sign a contract delivered by his/her HEI Coordinator not later than 14 days after the elected students will be acquainted with the final List of Participants.

7.6. Documentation of enrolment process and Application Forms of qualified students are sent to Project Coordinator.

### **§ 4 Final provisions**

1. Participants of Summer School are obligated to participate in all levels of Summer School evaluation and Multiplied Events organized in their HEI.

2. Graduates of the Summer School shall obtain certificates with information of its contents and number of ECTS.