

Revista Española de Filosofía Medieval

~ Manuscript Submission Guidelines ~

Part I – Scope and Editorial Process

Scope

Revista Española de Filosofía Medieval is a yearly scholarly publication indexed, peer-reviewed, and distributed by UCO Press. Regularly published since 1993, *Revista* is the official journal of SOFIME (*Sociedad de Filosofía Medieval*). Its official venue is the University of Córdoba (Spain).

The main scope of *Revista Española de Filosofía Medieval* is the broad field of studies on medieval thought. Its most specific aim is to provide scholarship with outstanding scientific contributions specifically on the scientific and philosophical reflections developed through the Middle Ages, their sources, and their influence throughout the Renaissance and the Early-Modern Period. Any original contribution to the study on the four main medieval traditions – Latin, Arabic, Hebrew, and Greek – is welcomed, especially if focused on the transmission of knowledge among these different frameworks. While the main interest of the journal ultimately resides in the philosophical analysis of doctrinal positions held by medieval and early-modern thinkers, papers examining the historical context of those positions are welcomed as well, recognising the implicit link between historical and philosophical study of medieval thought. The journal also welcomes original papers on the broad history of scientific reflection, from the Late Antiquity to the Early-Modern Period, especially when linked to their medieval developments or sources.

Dedicated sections of the journal aim at publishing critical reviews of new published books, as well as scientific notes of short length. In exceptional cases, *Revista Española de Filosofía Medieval* accepts modern translations of medieval and early-modern texts of short length and duly introduced. Translations should be realised bearing in mind their twofold aim of divulgation *and* scholarly contribution: the editorial committee will accept the submission only of those papers meeting both these requirements.

The submitted articles must be original contributions. Please, notice that the journal will accept a limited number of contributions by the same author. As a general rule, authors should submit to *Revista* no more than one article every three years: the editors will decide case to case the admissibility of further contributions by the same author in a shorter length of time than the mentioned above. Similar consideration may apply to book reviews.

Authors should be aware that *Revista Española de Filosofía Medieval* will hold the rights of the published articles. Consequently, published articles must not be published, either entirely or partially, in any other publications without an explicit authorization by the journal editorial committee.

Indexes

Revista Española de Filosofía Medieval is rated by *Sistema de Valoración Integrada de Revistas Españolas* (RESH), *Difusión y Calidad Editorial de las Revistas Españolas de Humanidades y Ciencias Sociales y Jurídicas* (DICE) and LATINDEX. The journal is indexed in *Philosopher's Index* (PHI), *ISOC - Ciencias Sociales y Humanidades, Répertoire Bibliographique de la Philosophie* (RBPH), *Regesta Imperii*, *Dialnet* and EBSCO. *Revista Española de Filosofía Medieval* is published with the financial support of the *Sociedad de Filosofía Medieval* (SOFIME), printed and distributed, also in open access, by UCO Press.

Ethical and Legal Conditions

The journal expects authors to observe the highest standards in publication ethics. Any form of plagiarism is absolutely forbidden. Publication of the same contribution in more than one journal is forbidden as well, when information of the published state of the contribution is not duly reported. In case of unresolved controversies, author's affiliated institution and pertaining agencies will be promptly informed to inquire and arbitrate the case.

Submitted papers will undergo a process of blind peer-review, evaluating the author's contribution to the field and the authenticity of the proposed data. Authors are expected to meaningfully contribute, with their paper, to the scholarly debate on the selected topic. Authors are also urged to provide any correction to the submitted paper as soon as possible. The editorial board of the *Revista* will assure an objective peer-review process, avoiding any possible conflict of interest. In this sense, the journal confirms that reviewed articles should be treated confidentially.

The journal editors assume complete responsibility and authority to reject or accept an article, the editors confirm that they have no conflict of interest with respect to articles they reject/accept, that they will only accept a paper when they are reasonably certain of its authenticity. If errors are found, the editors will promote publication of correction or retraction, preserving the anonymity of reviewers.

Publishing ethics will be monitored and safeguarded by the journal's Editorial board on the basis of a use of guidelines for retracting articles, and a maintenance of the integrity of the academic record. The journal always will be willing to publish corrections, clarifications, retractions and apologies, when needed, on the basis that neither plagiarism nor fraudulent data will be published.

Editorial Process

Submission Requirements

Language – Submitted articles should be in English, even though contributions in Spanish, Portuguese, French, Italian, and German will be accepted as well.

Transliteration - The rules of the DMG (*Deutsche Morgenländische Gesellschaft/German Oriental Society*) are recommended as a general guideline for Arabic transliteration.

Maximum length - Articles: 25.000 words; Research Notes: 10.000 words; Book Reviews: 3.000 words; Reports of Conferences, Workshops, etc.: 4.500 words.

Style – Please, carefully follow the guidelines expounded in the section ‘Manuscript Structure’ of the present text. Manuscript not strictly following the journal guidelines may be excluded from the editorial process.

Manuscript Submission

Papers must be submitted through the Open Journal System platform of the journal. Link: <https://www.uco.es/ucopress/ojs/index.php/refime/index>. In order to submit a paper, author must create an account in the OJS platform as ‘author’ at the following link: <https://www.uco.es/ucopress/ojs/index.php/refime/user/register> For any inconvenience within the platform, or information regarding the entire editorial process, authors can contact the editorial committee writing to refime@uco.es.

Authors and editors wishing to submit for review a newly published book can send a printed copy to:

Prof. Dr. Pedro Mantas-España
Facultad de Filosofía y Letras
Dpto. Ciencias Sociales y Humanidades
Plaza del Cardenal Salazar s/n
14071 - Córdoba (Spain)

Articles Reception

Papers must be submitted via the OJS platform only: no paper sent by email will be accepted. Once submitted, the author will be acknowledged of the paper reception by e-mail. The first phase of the editorial process will evaluate quality and interest of the proposed contribution in consideration of the editorial scope of *Revista*; and will assess the fulfilment of the stylistic requirements presented in these guidelines. Negative evaluation of these requirement will lead to the exclusion of the manuscript, which will be promptly communicated to the author.

Peer-Review Process

Papers must be submitted anonymously in order to undergo the blind peer-review process. Two scholars among the most eminent experts in the field will review the manuscript. The peer-reviewers will not be members of the editorial committee or its board, but may belong to assessing board. The journal editors will choose the referees in consideration of scientific merits and professional experience. Reviewers will submit a detailed report on the quality, interest, and potential impact of the manuscript, which will be carefully considered by the editorial committee while assessing the manuscript submission. In case of disagreement between the two reports, the manuscript will be submitted to a third referee.

Acceptation and refusal of the manuscript, as well as suggested or required modifications, will be promptly communicated to the author. Inclusion of required modification into the manuscript is conditional to its final acceptance. If considered necessary by the editorial committee, the new version of the manuscript will undergo a further peer-review process before being eventually accepted (or rejected). Authors will be kept appraised throughout the editorial process.

Proof Reading and Publication

Once the paper is accepted, the peer-reviewed and revised version of the manuscript must be uploaded to the OJS platform. The journal will send to the author the article proofs, which must be corrected and returned within 25 days.

Part II – Manuscript Structure

General Parameters

The manuscript **MUST** respect the following parameters:

- It must be a **.doc or .docx** file (this means that files submitted in .odt, .pdf, .tex or any other file extension rather than .doc will not be accepted)
- It must be written avoiding any special layout other than the standard plain text. This means:

Margins (top, bottom, left, and right): 2.50

Layout Indent: 0

Layout Spacing: 0

Indentation of the first line: 0

Line spacing: 1.0

Font: Times New Roman

Font Size (main text): 12

Font Size (footnotes): 10

Font Size (large quotations): 11

Title

The title of the article must be accompanied by a reliable English translation of it, which will appear right below the original title.

Abstracts and Keywords

The manuscript must include an abstract and up to 5 keywords in the language in which the article is written **plus** an English version of those same abstract and keywords. The abstracts should not exceed 100 words.

Affiliation and Acknowledgements

The first line below the author's name in the first page of the submitted paper must contain the academic affiliation of the author. If an author wishes to give acknowledgements, these should be placed in the first footnote marked by an asterisk.

Headings

If headings are used, they should be as follows:

Heading Level 1

Heading Level 2

Heading Level 3

Final Bibliography

After the conclusive remarks/section, the author must include a bibliography of the entries quoted in footnotes, written following these guidelines. Only elements referred to in the paper can be included in the final bibliography of the article. The bibliography must not be included in the manuscript, but uploaded as a separate file during the submission process in the OJS platform, at the following link (notice: you need to log in):

<http://www.uco.es/ucopress/ojs/index.php/refime/author/submit/1>

Quotations

The journal only uses French quotation marks («...»). For quotations inside a quoted text enclosed by French quotation marks, single quotes ('...') should be used, as follows: «and he said, 'what a wonderful evening!' And then he talked no more». It should be always borne in mind that quotations can be of different length or language, presenting different situation and, then, stylistic renderings, as follows:

Large Quotations

Quotations larger than 3 lines must be separated from the main text through three specific tools, that are:

- blank line above and below the quotation must be left,
- font 11
- right indentation of 1.5 for the entire paragraph of the quotation

For example:

(Main text) Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua:

(Large quotation) Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Etc. (Main texts starts again)...

Short Quotations

Quotations shorter than 3 lines should be kept into the main text and signalled by French quotation marks: «...». Being it in any language, the quotation marks imply that the quoted text must not be in italics.

Very Short Quotations

A very short quotation (1 to 4 words) can be inserted into the main text using italics rather than French quotation marks («...»). For instance: Lorem ipsum dolor sit amet, *anche quando non funziona* consectetur adipiscing elit.

Bibliographical References

Please notice that submitted papers must include a final bibliography of the quoted entries. The author should follow these guidelines while writing both footnote references and final bibliography. Failure in complying with these requirements may result in the inadmissibility of the paper submission.

Book (Monograph)

First reference: Surname, First Name's Initial., *Title*, Place of Publication, Publisher Name, Year, in case pp.

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Burnett, Ch., *The Introduction of Arabic Learning into England*, London, The British Library, 1997.

Burnett, Ch., *The Introduction of Arabic Learning into England*, London, The British Library, 1997, pp. 23-31.

Further references: Surname, *Abbreviated Title*, op. cit., pp.

Burnett, *The Introduction of Arabic Learning*, op. cit., pp. 23-31.

If the reference **directly follows** a previous reference to the same work:

Ibid., p. or pp. [depending on whether one or more pages are referred to]

Note: use italics for *ibid.*, but not for op. cit.

Book Chapter

First reference: Surname, First Name's Initial., «Chapter's Title», in First Name's Initial and Surname of the author/s (ed. or eds.), *Title of the Volume*, Place of Publication, Publisher Name, Year, pp.

Please note: if there is more than one author of the volume, use 'and' (e, et, und, y) to join the two names, adding a comma if their number is more than two. At the same time, use long hyphen ' – ' to separate two or more places of publication, as follows

Cousins, E., «Francis of Assisi: Christian Mysticism at the Crossroads», in S.T. Katz (ed.), *Mysticism and Religious Traditions*, Oxford, Oxford University Press, 1983, pp. 163-190.

Hasse, D.N., «Avicenna's 'Giver of Forms' in Latin Philosophy, Especially in the Works of Albertus Magnus», in D.N. Hasse and A. Bertolacci (eds.), *The Arabic, Hebrew and Latin Reception of Avicenna's Metaphysics*, Berlin – Boston, De Gruyter, 2012, pp. 225-250.

Clucas, S., 2001, «Corpuscular Matter Theory in the Northumberland Circle», in Ch. Lüthy, J.E. Murdoch, and W.R. Newman (eds.), *Late Medieval and Early Modern Corpuscular Matter Theories*, Leiden – Boston – Köln, pp. 181-207.

Further references: Surname, «Chapter's Title», op. cit., specific reference to pp.

Hasse, «Avicenna's 'Giver of Forms' in Latin Philosophy, Especially in the Works of Albertus Magnus», op.cit.

Hasse, «Avicenna's 'Giver of Forms' in Latin Philosophy, Especially in the Works of Albertus Magnus», op.cit., pp. 227-228.

If the reference **directly follows** a previous reference to the same work:

Ibid., [p. or pp. of specific pages, if necessary]

Articles

First reference: Surname, First Name's Initial., «Article's Title», *Title of the Journal*, Issue/Number (Year), pp.

Rampling, J.M., «John Dee and the Sciences: Early Modern Networks of Knowledge», *Studies in History and Philosophy of Science*, 43/3 (2012), pp. 432-436, at p. 435.

Further references: Surname, First Name's Initial., «Article's Title», op. cit., specific reference to pp.

Rampling, «John Dee and the Sciences: Early Modern Networks of Knowledge», op. cit.

Rampling, «John Dee and the Sciences: Early Modern Networks of Knowledge», op. cit., pp. 434-435.

If the reference **directly follows** a previous reference to the same work:

Ibid., p. or pp.

Critical Editions

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Please notice: Not all critical editions are the same. A critical edition can be published as a book, a chapter of a volume, a section of a monograph, or an article. Different means of publication imply different references, though. The following example can be helpful.

First reference: it differs from case to case, as follows:

Edition in a Book: Author, *Title of the work*, ed. Initials and Surname of the editor (eds. if more than one), *Title of the published work where the critical edition is located (if different from the author's work)*, Place of publication, Publisher Name, Year, pages if there is more than one work in the published book/volume.

al-Ghazali, *Summa theoricæ philosophiæ*, ed. J.T. Muckle, *Algazel's Metaphysics. A Medieval Translation*, Toronto, St. Michael's College, 1933.

[*The titles of al-Ghazali's and Muckle's are different, hence both must appear. In Muckle's book, there are no other editions, therefore no pages are needed*]

Avicenna, *Liber de anima seu sextus de naturalibus*, ed. S. Van Riet, 2 vols., Louvain – Leiden, Peeters – Brill, 1968-1972.

[*The two titles are identical: no need to repeat it*]

Avicenna, *De viribus cordis*, ed. S. Van Riet, in Avicenna, *Liber de anima seu sextus de naturalibus*, vol. II, Louvain - Leiden, Peeters - Brill, 1972, pp. 187-210.

Thierry of Chartres, *Glosa super Boethii librum De Trinitate*, ed. N. Häring, *Commentaries on Boethius by Thierry of Chartres and His School*, Toronto, Pontifical Institute of Mediaeval Studies, 1971, pp. 257-300.

[*In both cases, the titles of the two works are different, then both must appear. In these books, there are more than one edition, therefore pages are needed*]

Edition in an Article: Author, *Title of the work*, ed. Initials and Surname of the editor (eds. if more than one), *Title of the article (if different from the author's work)*, Issue (Year), pp.

Gundissalinus, *De anima*, ed. J. T. Muckle, «The Treatise *De anima* of Dominicus Gundissalinus», *Mediaeval Studies*, 2 (1940), pp. 23-103.

Edition in a Volume: Author, *Title of the work*, ed. Initials and Surname of the editor (eds. if more than one), *Title of the published work where the critical edition is located (if different from the author's work)*, in Initials and Surname of the volume's author/s, *Title of the Volume*, Place of publication, Publisher Name, Year, pp.

Grosseteste, *De luce*, ed. C. Panti, *Robert Grosseteste's De luce. A Critical Edition*, in J. Flood, J.R. Ginther, and J.W. Goering (eds.), *Robert Grosseteste and His Intellectual Milieu. New Editions and Studies*, Toronto, Pontifical Institute of Mediaeval Studies, 2013, pp. 193-238.

Further references: Author, *Title of the work*, op. cit., pp. page,line-page,line (or just pages)

Grosseteste, *De luce*, op. cit., pp. 234,3-235,7.

Grosseteste, *De luce*, op. cit., pp. 234-235.

Grosseteste, *De luce*, op. cit., p. 234,3-4.

If the reference **directly follows** a previous reference to the same work:

Ibid., p. or pp.

Further Aspects

For all other matters of style while writing (or referring) in English, the *Chicago Manual of Style* (available online at: chicagomanualofstyle.org/contents.html) should be used as a guide.

Please pay attention to the capitalization rules: when referring to English titles, **English capitalization rules MUST be observed:**

Must always be capitalized:

- Nouns
- Adjectives

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- Verbs
- Adverbs
- Pronouns
- Subordinating conjunctions (as, because, that)

Must never be capitalized:

- Articles
- Coordinating Conjunctions (and, but, or, for, nor)
- Prepositions with fewer than five letters (on, at, to, from)

For instance:

Fidora, A., «Arabic into Latin into Hebrew: Aristotelian Psychology and Its Contribution to the Rationalisation of Theological Traditions», ...

Pagel, W., *Paracelsus: An Introduction to Philosophical Medicine in the Era of the Renaissance*, ...

It is important to remind that these capitalization rules must not be extended to titles in languages other than English, and never applied to Latin titles. Consequently:

Gundissalinus, *De processione mundi*, ed. M.J. Soto Bruna and C. Alonso del Real, *De processione mundi. Estudio y edición crítica del tratado de D. Gundisalvo*, Pamplona, EUNSA, 1999.

Donati, S., «La dottrina delle dimensioni indeterminate in Egidio Romano», *Medioevo*, 14 (1988), pp. 149-233.

While other languages, and especially German, have their own grammatical rules for capitalization:

Speer, A., «Von Plato zu Aristoteles. Zur Prinzipienlehre bei David von Dinant», *Freiburger Zeitschrift für Philosophie und Theologie*, 47 (2000), pp. 324-341.

If, while referring to a publication, its title has a part in a different language than that used in the title, that part must be signalled through the **reverse use of italics**, if it is not separated by ‘, ‘“’, or «» in the original title:

Dutton, P., «The Little Matter of a Title: *Philosophia Magistri Willelmi de Conchis*», in B. Obrist and I. Caiazzo (eds.), *Guillaume de Conches: Philosophie et science au XIIIe siècle*, Firenze, SISMEL, 2011, pp. 467-486.

Newman, W.R., *The Summa Perfectionis of Pseudo-Geber. A Critical Edition, Translation and Study*, Leiden, 1991.

But:

Ferrer Rodriguez, M., «Relación trascendental ‘materia-forma’ en el ‘Fons vitae’ de Ibn Gabirol», *Mediaevalia*, 5/6 (1994), pp. 247-258.

EXAMPLE

[Title: Original language] **DE ENTE ET ESSENTIA**

[Title: English translations] *On Being and Essence*

[Author] Thomas Aquinas
[Affiliation] University of Paris

Abstract [Original language]

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Keywords [Original language]

esse; essentia; philosophia; metaphysica [up to 10]

Abstract [English translation]

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Keywords [English translation]

being; essence; philosophy; metaphysics [up to 10]

[Heading 1] **Lorem ipsum**

[Main text] Lorem ipsum dolor sit amet¹, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua:

(Large quotation) Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.²

Et cetera³. [Main texts starts again]...

¹ Surname, First Name's Initial., «Article's Title», *Title of the Journal*, Issue/Number (Year), pp.

² Author, *Title of the work*, ed. Initials and Surname of the editor (eds. if more than one), *Title of the published work where the critical edition is located (if different from the author's work)*, Place of publication, Publisher Name, Year, pages.

³ [Same article as note 1:] Surname, «Article's Abbreviated Title», reference to specific pp. [not mandatory]